

## OKRUHY K ABSOLUTORIU

**Předmět:** Anglický jazyk  
**Škola:** VOŠ Most  
**Program:** Právní asistence KKOV 68-41-N/05  
**Obor:** Obecně právní činnost KKOV 68-41-N  
**Skupina:** 3.X, 3.XD  
**Školní rok:** 2020/2021

### 1. Banking

- a) Types of bank
- b) Services offered by commercial banks
- c) Basic types of accounts and central bank

### 2. Business correspondence

- a) Work with computer
- b) Commercial correspondence
- c) Office equipment

### 3. Office and communication

- a) Office equipment
- b) Telephoning
- c) Curriculum vite

### 4. Mass media

- a) Printed media
- b) Broadcast media
- c) The Internet

### 5. Advertising

- a) Purpose of advertising
- b) Forms of advertising, psychological strategies
- c) Benefits and criticism

### 6. Basic legal concepts I.

- a) Sources of modern law
- b) The court system in the Czech Republic
- c) Constitution, the President

### 7. The Ústí region

- a) General facts
- b) The economy of the region
- c) Problems of the region

**8. Racism and group on the verge**

- a) Racism – definition, reason
- b) Homeless people
- c) Drug and alcohol addicted people

**9. Family law**

- a) Definition of family
- b) Family as a legal institution, marriage and divorce law
- c) Protection of children

**10. Taxes and national budget**

- a) Definition and purpose, basic terms
- b) Taxes in the Czech Republic
- c) National budget

**11. Basic concepts in business**

- a) The purpose of economic activity
- b) Economic system
- c) Economics and related terms

**12. Basic legal concepts II.**

- a) Types of states
- b) Legislation of the Czech Republic
- c) The President, State's offices

**13. The European Union I.**

- a) General facts, Institutions
- b) The budget of the European Union
- c) The single currency

**14. The European Union II.**

- a) The European Parliament
- b) The Council of the EU
- c) The European Commission, The European Court of Justice

**15. Criminal law**

- a) Introducing to Criminal law
- b) Crimes against property and person
- c) Defences to Crimes

**16. Labour law**

- a) Labour and employment law
- b) Collective bargaining
- c) Right and duties of employees and employers

**17. Law of social policy**

- a) Social policy
- b) Social insurance
- c) State social support

**18. Law of will and property law**

- a) Law of will
- b) Groups of heritage
- c) Property of law

**19. Civil law**

- a) Introducing to civil procedure
- b) Pre-trial proceeding
- c) Trial

**20. Company law**

- a) Business Organizations in the Czech Republic
- b) Limited liability company, joint-stock company
- c) Limited partnership, commercial partnership and co-operative