

1. TITLE OF THE CERTIFICATE (CZ)⁽¹⁾

**Vysvědčení o maturitní zkoušce z oboru vzdělání:
75-41-M/01 Sociální činnost (denní studium)**

⁽¹⁾ In the original language

2. TRANSLATED TITLE OF THE CERTIFICATE⁽²⁾

**Maturita Certificate in:
75-41-M/01 Social Services (full-time study)**

⁽²⁾ This translation has no legal status.

3. PROFILE OF SKILLS AND COMPETENCES
General competences:

- be familiar with various methods of learning, use sources of information well, show functional literacy;
- understand assignments or identify the cores of problems, exert variable solutions, work both independently and within a team;
- communicate in one foreign language at the level of at least B1 of the Common European Framework of Reference for Languages;
- cope with changing socio-economic conditions, be financially literate;
- be aware of the labour market mechanisms, and of the employee-employer relationships, act on career decisions responsibly, understand the significance of lifelong learning;
- use basic mathematics and the basic principles of physics and chemistry when needed in daily situations;
- work with the means of information and communication technologies, exploit adequate sources of information, handle information effectively;
- act in an environmentally-conscious manner and in compliance with strategies for sustainability;
- support values of local, national, European and world cultures, recognize the value of life;
- exert fundamentals of health protection, occupational safety, and fire prevention and safety;
- exert norms and prescriptions in the field.

Vocational competences:

- have an overview of the system of social services and basic conditions of their provision;
- participating in the delivery of social services, implement administration and administrative procedures related to the provision of social services;
- carry out primary crisis intervention and basic social counselling;
- be concerned under supervision in the social screening and social prevention;
- assist mobile and immobile clients in residency and domestic setting in ensuring basic living needs, including running the household;
- assist families in the care for a child or adult with disabilities;
- provide care for children up to three years in daily routine;
- carry out basic education of clients supporting their self-sufficiency, social mobilization and active leisure pursuits;
- prepare and implement activities required to create and maintain self-sufficiency of clients, their physical and mental health, social and work habits and needs;
- apply when working with clients (individuals or groups, children or adults) knowledge of psychology, appropriate teaching strategies and means and basic methods of social care;
- contribute to creating a safe and comfortable setting for clients, respect the rights and interests of the client.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

The graduate is employed as Social Service Staff in various ambulatory or residential facilities and terrain services to provide direct care and personal assistance to children and adults.
 He/she has the knowledge and skills applicable in the management of social services and obtained professional qualifications for regulated trades Child Care within three years of age in daily routine according to Annex No. 2 to the Act No. 455/1991 Coll., on business, as amended.
 Examples of possible jobs: social services worker, personal assistant, carer.

